

# SHERIFF OF GARFIELD COUNTY

## LOU VALLARIO

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107 8<sup>TH</sup> Street  
Glenwood Springs, CO 81601  
Phone: 970-945-0453  
Fax: 970-945-7700



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106 County Road 333-A  
Rifle, CO 81650  
Phone: 970-665-0200  
Fax: 970-665-0253

Dear Applicant:

Enclosed please find an application for employment with the Garfield County Sheriff's Office.

The Sheriff's Office consists of 144 employees dedicated to Detention, Patrol, Civil and Administration. Salaries and work schedules vary depending on the positions.

All applicants must be at least 18 years of age, possess a high school diploma or GED, possess a Colorado driver's license or have the ability to obtain one, and be able to pass an extensive background investigation. Applicants for Patrol positions must be Colorado P.O.S.T. certified or currently participating in a program to become P.O.S.T. certified in Colorado.

Three health benefit packages are offered that include medical, dental, vision, and prescription benefits at no or affordable cost to the employee.

The White River National Forest is the largest forest in Colorado with Glenwood Springs as its headquarters. Within Garfield County sits Glenwood Springs which is 160 miles West of Denver and is on the West side of the Continental Divide. It is also mid-way between Vail and Aspen. Garfield County has 55,000 residents within 2,958 square miles.

Garfield County is a mecca for recreation such as hiking, mountain biking, camping, and both downhill and cross-country skiing. Hunting, gold-medal fishing, rafting and kayaking are also out your back door!

We hope this letter gives you some insight on what you will find in Garfield County. Please return your completed application along with the required documentation to our office at the address above. You can reach the Sheriff's Office Human Resources Administrator at 970-945-0453 or by e-mail at [lmuehlbauer@garcosheriff.com](mailto:lmuehlbauer@garcosheriff.com). Additional information regarding the Garfield County Sheriff's Office can be obtained by accessing our website at [www.garcosheriff.com](http://www.garcosheriff.com).

Thank you for your interest in employment with the Garfield County Sheriff's Office.

Cordially,

Lou Vallario  
Sheriff

Garfield County Sheriff's Office Application



# **GARFIELD COUNTY SHERIFF'S OFFICE**

## **APPLICATION**

### **Basic Requirements**

Equal Opportunity Employer

**AGE:** Patrol Deputy position - Minimum Age 21  
Detention Deputy, Administrative, or Detention Specialist position - Minimum Age 18

**EDUCATION:** High School Diploma or GED; POST Certification for Patrol Deputy position

**PHYSICAL FITNESS:** Must be able to perform all physical demands as stipulated in the position job description.

#### **OTHER REQUIREMENTS:**

- A citizen either by birth or naturalization of the United States.
- An individual alien who is expressly authorized by ICE to be employed.
- Must be able to communicate effectively (reading, writing, and speaking) in English.
- All applicants who are seeking employment with the Garfield County Sheriff's Office, as with any law enforcement organization, should be aware of certain requirements that are inherent within the profession. These may be identified with character traits that include honesty, maturity, and self-discipline.

#### **TESTING AND INTERVIEW PROCESS:**

- Preliminary Background Investigation
- Written Examination
- Compatibility Tour
- Oral Board Interview
- CVSA (Computer Voice Stress Analysis)
- Psychological Evaluation
- Fit-For-Duty Exam and Drug Screening
- Extensive Background Investigation

This process provides us with a thorough evaluation of potential new employees, and eliminates those who do not meet our criteria for employment. Some steps of the process are scored as pass/fail. There is no ranking of individuals based on individual test scores. If the candidate completes the phase with a minimum score, he/she moves on to the next phase. If the applicant does not pass a background investigation, he/she may not be able to re-apply.

Currently our process requires three consecutive days of attendance in addition to one day of written testing; however, this may change. A conditional offer may be made upon completion and passing of the Oral Board Interview.

#### **EXPECTED DURATION OF THE PROCESS:**

Due to the nature of the selection process for the Garfield County Sheriff's Office, applicants can reasonably expect the process to take a significant amount of time to complete before a decision is made to hire or not to hire. Typically, it takes approximately 4 to 6 weeks from the date of testing to complete the background investigation. The length of time it takes to complete the process may vary, depending on a variety of factors. Please note that this is an estimated duration of the selection process.

**REQUIRED DOCUMENTS:**

A copy of each of the following documents is required to be submitted with this completed application:

- ✓ High School Diploma or GED Certificate
- ✓ Social Security Card
- ✓ Birth Certificate
- ✓ Colorado Driver's License or ability to obtain one
- ✓ Colorado P.O.S.T. Certification Documents if certified
- ✓ Citizenship or Naturalization papers if applicable
- ✓ Copy of DD-214 if applicable
- ✓ College Diploma if applicable
- ✓ A full-face photograph of yourself taken within the last three months and no smaller than 2.5"x2.5" must go here.

**WORK SCHEDULES:**

Employees are required to work the time periods and/or shifts, rotational and/or stationary, along with location assignment, consistent with the needs of the Garfield County Sheriff's Office.

**DUTY ASSIGNMENTS:**

All applicants hired by the Sheriff serve at the discretion of the Sheriff or his duly appointed representative of Garfield County. Applicants may be assigned to any of the interdepartmental divisions, sections or units. Employment is at the will and discretion of the Sheriff, per Colorado State Statute: 30-10-506. Written policies and other manuals do not alter the at-will status of employment.

**APPLICANT DISQUALIFICATION FACTORS:**

Applicants are advised that areas for disqualification from further consideration include, but are not limited to, the following: (Reasons for disqualification will not be disclosed or discussed.)

- ✓ Use of non-prescribed or illegal drugs, or abuse of prescription drugs
- ✓ Any felony conviction, some misdemeanor convictions, to include domestic violence charges
- ✓ Driving record unsatisfactory
- ✓ Outside activities which may be classified as a conflict of interest
- ✓ Revelation of assaultive behavior via background investigation or by admission of applicant
- ✓ Unsuccessful completion of any basic requirement

I certify that I have read the requirements set forth for the position applied for, and attest that all statements made by me on this pre-employment application are true, and that any false statements will result in disqualification for consideration for employment.

Signature \_\_\_\_\_ Date \_\_\_\_\_

All dates are in dd/mm/yyyy (4-digit year) Example 09/09/2014

DATE \_\_\_\_\_

NAME: Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

POSITION APPLIED FOR (please check all that apply):

Detention Deputy \_\_\_\_\_ Detention Specialist \_\_\_\_\_  
Patrol Deputy \_\_\_\_\_ Administration, please specify \_\_\_\_\_

METHOD OF REFERRAL (newspaper, friends, etc.) \_\_\_\_\_

**INSTRUCTIONS**

1. Correctness, validity and content of your answers herein are subject to investigation.
2. Answer all questions completely. Write "unknown" if you do not know the answer and cannot obtain the answer.
3. Print or write legibly in blue or black ink. It is imperative that all information is accurate and up-to-date. Information on names, addresses, and references must be correct in order to process this application.
4. For assistance in completing this application, contact the Garfield County Sheriff's Office Human Resources Administrator at 970-945-0453 ext. 4611.

YOUR STREET ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

YOUR MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE NUMBERS: HOME (\_\_\_\_) \_\_\_\_\_ WORK (\_\_\_\_) \_\_\_\_\_ CELL (\_\_\_\_) \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

PLACE OF BIRTH: CITY \_\_\_\_\_ STATE or COUNTRY \_\_\_\_\_

EYES \_\_\_\_\_ HAIR \_\_\_\_\_ HEIGHT \_\_\_\_\_ WEIGHT \_\_\_\_\_

U.S. CITIZEN: \_\_\_\_\_ IF LAWFUL PERMANENT RESIDENT: ALIEN # \_\_\_\_\_

DRIVER'S LICENSE NUMBER \_\_\_\_\_ STATE OF ISSUE \_\_\_\_\_ EXPIRATION \_\_\_\_\_

**PERSONAL HISTORY**

LAST TWO ADDRESSES:

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Rent or Own \_\_\_\_\_ Landlord's Name \_\_\_\_\_

Landlord's Phone \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Rent or Own \_\_\_\_\_ Landlord's Name \_\_\_\_\_

Landlord's Phone \_\_\_\_\_

MARITAL STATUS: If Married, Maiden name: \_\_\_\_\_

Any previous names, also known as (AKA) \_\_\_\_\_

Spouse's Name (Maiden name included)

Last (Maiden) First Middle \_\_\_\_\_

Spouse's Occupation \_\_\_\_\_ Place of Business \_\_\_\_\_

Address of Business \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Spouse's Employer's Phone Number (\_\_\_\_) \_\_\_\_\_

**MILITARY HISTORY**

Have you been an active member of the military service. If yes, what branch of service? \_\_\_\_\_

Service Date: From \_\_\_\_\_ To \_\_\_\_\_

Highest Rank Attained \_\_\_\_\_ Date of Discharge \_\_\_\_\_

Can you provide a copy of your DD214?

Describe your duties \_\_\_\_\_

Were you released prematurely from Military duty? If yes, explain why.

\_\_\_\_\_

Are you currently participating in any U.S. Military Reserve or National Guard program? If yes, please explain.

\_\_\_\_\_

Branch \_\_\_\_\_ Training hours required per year \_\_\_\_\_

Were you subject to any demotion or disciplinary action while in the military service? If yes, please explain.

\_\_\_\_\_

\_\_\_\_\_

**NETWORKING SITES:**

Face Book \_\_\_\_\_ Dates \_\_\_\_\_

You Tube \_\_\_\_\_ Dates \_\_\_\_\_

MySpace \_\_\_\_\_ Dates \_\_\_\_\_



## **GARFIELD COUNTY SHERIFF'S OFFICE**

IN THE PRESENCE OF A NOTARY PUBLIC,  
PLEASE READ AND SIGN THE FOLLOWING. SUBMIT IT WITH YOUR COMPLETED APPLICATION.

### **APPLICANT STATEMENT OF ACKNOWLEDGEMENT AND CONSENT TO RELEASE INFORMATION**

I, \_\_\_\_\_, being duly sworn upon oath, state as follows:

I am presently an applicant for employment with the Garfield County Sheriff's Office, Glenwood Springs, Colorado. I fully understand that the Garfield County Sheriff's Office conducts a background investigation of all applicants who are being considered for a position with the Garfield County Sheriff's Office. This investigation includes, but is not limited to, an investigation of my past employment performance, school records, financial stability, military history, driving record, and character traits.

I hereby authorize any person who is contacted by the Garfield County Sheriff's Office personnel to release any information to the Garfield County Sheriff's Office pertaining to the background investigation including, but not limited to, records or information relating to my past employment performance, submitted applications, psychological exam results, polygraph interview and examination results, Computer Voice Stress Analysis (CVSA) interview and test results, financial stability, education, driving records and character traits for use by the Garfield County Sheriff's Office in the consideration of my application for employment and for no other purpose.

I also understand that this application (any and all papers and other exhibits submitted by me or any person, government agency, former employer, private business, or any other individual or group of individuals in support and attached hereto) become upon submission to the Garfield County Sheriff's Office (in petition for employment), the property of the Garfield County Sheriff's Office, and cannot and will not be returned to me under any circumstance whatsoever.

I authorize the Garfield County Sheriff's Office to release any documents or information collected during the application process to any person or entity lawfully empowered to obtain such information or documents. Prior to releasing the information, the applicant will be notified of the request so that they may exercise their privacy interests.

I further agree to release and hold harmless any person releasing such information to the Garfield County Sheriff's Office from any and all liabilities or claims which I may have against that person arising out of the release of such information.

I further agree to release and hold harmless Garfield County, its elected officials, officers, agents and employees from any and all liability or claims which I may have arising out of the disclosure of such information to the Garfield County Sheriff's Office for use by the Garfield County Sheriff's Office in consideration of my application for employment and for such other purposes as may be related to any subsequent employment with the Garfield County Sheriff's Office.

This authorization for the release of information shall be valid for a one-year period from the date hereof. Any release of claim or liability set forth herein shall survive the termination of the agreement.

I further certify that all statements made by me in the completion of this application are, to the best of my knowledge and recollection, accurate and true, and understand that any false answer (deceitfully made) or any fraud whatsoever, constitutes a basis for rejection of the application with no further consideration, or if I am hired and fraud and/or deceit is subsequently discovered, such fraud and deceit will become grounds for my immediate dismissal from the Garfield County Sheriff's Office.

I further acknowledge that I understand all employment with the Sheriff's Office is at the will and discretion of the Sheriff, per Colorado State Statute 30-10-506.

This release, or photocopy of same, when presented by an authorized representative of the Garfield County Sheriff's Office, will constitute my consent and authority to examine and obtain copies and abstracts of records and to receive statements and information regarding:

School records including those from colleges, universities and/or institution of learning.

Medical Records of any kind from hospitals, clinics, medical offices or from current or previous employers.

My selective service field, military records, and military medical records.

Credit records, any employment, account or transactions, current or held previously which I have had with any corporation, bank, brokerage house, building and loan association, automobile agency, store or any business concern, or other individual.

Employment and personal references.

This shall be done with full knowledge and understanding that the Garfield County Sheriff's Office may use, consider or disclose such information, statements, records, within the scope of their official duties and responsibilities.

I hereby release to those concerned, their officers, agents, employees, and individuals from any and all liability for damages of whatever kind or nature may at any time result to me on account of compliance or any attempt to comply with this authorization. I also hereby release from any and all liability resulting from the release of any information any school, college or university and/or institution of training and learning, personal or developed references, and custodians of any medical and/or employment records.

This authorization is given in connection with a full background investigation being conducted relative to my application for employment with the Garfield County Sheriff's Office.

Name \_\_\_\_\_ Social Security # \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(To be signed in the presence of a Notary Public)

Subscribed and sworn to before me in the County of \_\_\_\_\_, State of \_\_\_\_\_

this \_\_\_\_\_ of \_\_\_\_\_, 20 \_\_\_\_\_.

Notary Public \_\_\_\_\_

My commission expires \_\_\_\_\_

Garfield County Sheriff's Office  
**APPLICANT PRELIMINARY QUESTIONNAIRE**

1. Are you legally entitled to work in the United States?
2. Do you have a high school diploma or GED?
3. Will you take a polygraph examination?  
Have you taken a polygraph exam within the past two years?  
Date: \_\_\_\_\_ Firm: \_\_\_\_\_
4. Will you submit to psychological tests and interviews?
5. Do you currently possess or can you obtain a valid Colorado driver's license?
6. Have you successfully completed a certified police-training academy?
7. Are you currently certified as a Peace Officer as defined by Colorado Revised Statute, 16-2.5-102 as amended?
8. Will you allow the Garfield County Sheriff's Office personnel full and unrestricted access to all personnel, internal affairs, and disciplinary files from your previous or current employer?
9. Within the last five (5) years, have you been convicted of driving with your license suspended, revoked, or denied?
10. Have you been convicted of four or more moving traffic violations in the past three years, or three moving violations in the last year?
11. Have you been convicted, pled guilty or no contest to driving under the influence of alcohol, drugs, or both, or with ability impaired within the last ten (10) years?
12. Have you ever been convicted, pled guilty or no contest to a felony?
13. Have you ever been convicted, pled guilty or no contest to a crime involving a sex offense?
14. Have you ever been convicted, pled guilty or no contest to a crime involving domestic violence?
15. Have you ever engaged in habitual or excessive use of drugs, narcotics or intoxicating beverages, or illegal use of any controlled substance within the past two (2) years?
16. Have you engaged in the illegal sale or distribution of any controlled or dangerous drugs, including steroids?
17. Do you have a record or any significant disciplinary actions for sustained violation(s)?
18. Have you or will you receive a discharge from military duty under honorable conditions (Honorable, General, etc.)?

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PRINTED NAME

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DATE

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SIGNATURE



# PERSONAL HISTORY STATEMENT

## REFERENCES

1. List 5 individual references, personal or professional, who have knowledge of you and your qualifications.

NAME/RELATIONSHIP	ADDRESS	TELEPHONE

## RELATIVES

During the course of the background investigation, persons who know you will be asked to comment upon your suitability for the position for which you have applied. Inquiries will be confined to job-relevant matters.

2. Please supply the appropriate information in the spaces below.

Name of your:	Address to contact individual (include City, State & Zip)	Phone # where person can be contacted
Father		

\_\_\_\_\_  
Mother

\_\_\_\_\_  
Father-in-law

\_\_\_\_\_  
Mother-in-law

\_\_\_\_\_  
Spouse

\_\_\_\_\_  
Former Spouses(s)

\_\_\_\_\_  
Brothers and Sisters

\_\_\_\_\_  
Step-Father

\_\_\_\_\_  
Step-Mother

\_\_\_\_\_  
Step-brothers and sisters

\_\_\_\_\_  
List all offspring: (Please indicate "son" or "daughter" and whether natural, adopted, from another marriage, etc. List current address and phone number as well.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EDUCATION**

3. List all the schools you have attended, beginning with high school. During the background investigation, persons who have known you in a learning environment may be contacted. A review of your school records may be made in conjunction with those contacts.

NAME OF SCHOOL	LOCATION CITY AND STATE	DATES OF ATTENDANCE	TEACHER OR REFERENCE

4. Have you ever been suspended or expelled from any high school or post-secondary school? (Post-secondary schools include colleges and universities, graduate schools business and vocational schools...any formal education beyond the high school level.)

If "YES", please explain (including school, date and circumstance):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**EXPERIENCE AND EMPLOYMENT**

5. Beginning with your most current employment, list all jobs you have held in the past 10 years. Include all part-time, temporary, and voluntary work. Please list all periods of employment and unemployment in chronological order. Should you need to list additional experience/employment information, use an additional sheet of paper and continue in the **EXACT** format as listed below.

**Name & Address of Employer:** \_\_\_\_\_

\_\_\_\_\_ Telephone: \_\_\_\_\_

Dates of employment: From \_\_\_\_\_ To: \_\_\_\_\_

Full Time            Part Time            Voluntary            Military Service

Title or Duties: \_\_\_\_\_

Name you were known by: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_

Names of Co Workers: (1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**Name & Address of Employer:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Telephone: \_\_\_\_\_  
Dates of employment: From \_\_\_\_\_ To: \_\_\_\_\_  
Full Time Part Time Voluntary Military Service  
Title or Duties: \_\_\_\_\_  
Name you were known by: \_\_\_\_\_  
Name of Supervisor: \_\_\_\_\_  
Names of Co Workers: (1) \_\_\_\_\_  
(2) \_\_\_\_\_  
(3) \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

**Name & Address of Employer:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Telephone: \_\_\_\_\_  
Dates of employment: From \_\_\_\_\_ To: \_\_\_\_\_  
Full Time Part Time Voluntary Military Service  
Title or Duties: \_\_\_\_\_  
Name you were known by: \_\_\_\_\_  
Name of Supervisor: \_\_\_\_\_  
Names of Co Workers: (1) \_\_\_\_\_  
(2) \_\_\_\_\_  
(3) \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

**Name & Address of Employer:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Telephone: \_\_\_\_\_  
Dates of employment: From \_\_\_\_\_ To: \_\_\_\_\_  
Full Time Part Time Voluntary Military Service  
Title or Duties: \_\_\_\_\_  
Name you were known by: \_\_\_\_\_  
Name of Supervisor: \_\_\_\_\_  
Names of Co Workers: (1) \_\_\_\_\_  
(2) \_\_\_\_\_  
(3) \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

**Name & Address of Employer:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Telephone: \_\_\_\_\_  
Dates of employment: From \_\_\_\_\_ To: \_\_\_\_\_  
Full Time Part Time Voluntary Military Service  
Title or Duties: \_\_\_\_\_  
Name you were known by: \_\_\_\_\_  
Name of Supervisor: \_\_\_\_\_  
Names of Co Workers: (1) \_\_\_\_\_  
(2) \_\_\_\_\_  
(3) \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

Name & Address of Employer: \_\_\_\_\_

Telephone: \_\_\_\_\_

Dates of employment: From \_\_\_\_\_ To: \_\_\_\_\_

Full Time                      Part Time                      Voluntary                      Military Service

Title or Duties: \_\_\_\_\_

Name you were known by: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_

Names of Co Workers: (1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

6. Would any problem result if your present employer was contacted during the course of the background investigation? If **YES**", when should such contact be made?

\_\_\_\_\_

7. If you have had no prior employment, please explain here.

\_\_\_\_\_

\_\_\_\_\_

8. Have you ever applied, successful or unsuccessfully, for another position with any law enforcement agency? If **YES**, please provide the year, agency, and check off the processes, which you completed, and whether you were disqualified or hired.

Yr	Agency	Written	Physical Agility	Oral Interview	Background	Polygraph	Psych	Medical Exam	Disqualified	Hired

**LEGAL**

9. If you have ever been arrested, taken into physical custody, issued a misdemeanor citation (exclude traffic citations), or convicted of any crime, please give the following information. (The fact that your record may have been affected by a sealing, an expungment, a release, or a pardon has specific legal implications as to how you answer this question).

DATE	AGENCY/LOCATION	CHARGE	DISPOSITION

10. Please list any other crimes you have committed, **REGARDLESS** of whether stopped, arrested, and/or convicted, to include what, when, where, how and why.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. Are you now or have you ever been involved as a defendant in any civil court action? If "YES", please give details to include when, where, name of court and circumstances.

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**GENERAL INFORMATION**

12. Are you now, or have you ever been a member of any foreign or domestic organization, association, movement, or group of persons that is, or was, totalitarian, fascist, communist, or subversive in nature, or which has adopted or expressed a policy of advocating or approving of the commission of acts of force or violence as a means to deny other persons their rights under the Constitution of the United States, or which seeks to alter the form of government of the United States by unconstitutional means? If "YES" identify the organization and explain fully.

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- 
13. Have you ever applied for a permit to carry a concealed firearm or other weapon?  
Was a permit granted? \_\_\_\_\_ Date Issued \_\_\_\_\_

Name of Law Enforcement Agency \_\_\_\_\_  
Purpose for permit \_\_\_\_\_

14. Are you willing to work all hours of day, all days of the week, holidays, and overtime when assigned?
15. If the necessity arose in the course of your employment to use deadly force on a human being, would you have any reluctance to do so?
16. Do you have anything in your background that may disqualify you from becoming a Peace Officer in the State of Colorado? If "YES", please explain.

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**ADDITIONAL INFORMATION**

17. List organizations, clubs, professional societies, or other associations of which you are, or have been a member (please include the name of the group, the city and state, and your present status or position in the group). \_\_\_\_\_
- 
- 
18. What are your personal hobbies? (What do you like to do during the times you are not at work?) Please include any special skills or qualifications that might be useful in the position for which you've applied.
- 
- 
19. List the magazines and newspapers to which you currently subscribe. \_\_\_\_\_
-





**GARFIELD COUNTY SHERIFF'S OFFICE GARFIELD COUNTY**

**SHERIFF'S OFFICE PRE-EMPLOYMENT CVSA EXAMINATION  
INTERVIEW QUESTIONNAIRE**

***DO NOT COMPLETE THE BOX BELOW; HOWEVER, COMPLETE THIS QUESTIONNAIRE.***

**DATE OF EXAMINATION**  
**EXAMINER** \_\_\_\_\_ **TIME** \_\_\_\_\_  
**INTERVIEW QUESTIONS FOR THE POSITION OF:** \_\_\_\_\_

**APPLICANT'S LAST NAME** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_

First \_\_\_\_\_

Middle \_\_\_\_\_

**Soc. Sec. No.** \_\_\_\_\_

***Explain answers as necessary.***

**APPLICATION**

1. Is the above name your true legal name?
2. Have you ever used any other names?
3. Are you a United States Citizen? Native born? Naturalized?  
If Naturalized - when and where? \_\_\_\_\_  
If not a U.S. Citizen - are you a Permanent Resident Alien?  
Have you applied for U.S. Citizenship? When? Month \_\_\_\_ Year \_\_\_\_
4. Have you knowingly falsified any document(s) submitted with your application or background packet?
5. Did you intentionally omit any facts you feel might disqualify you from this position?

**MARITAL STATUS**

- 6.
7. Are you legally married to your present spouse? How long? \_\_\_\_\_  
How many times have you been married? \_\_\_\_\_
8. Do you have any children? How many? \_\_\_\_\_ Ages? \_\_\_\_\_  
How many children are living with you? \_\_\_\_\_
9. How does your spouse, significant other, or family feel about your desire to become a Detention Deputy, a Patrol Deputy or Administrative staff? \_\_\_\_\_
10. Is there a divorce, separation, or significant change pending in your relationship?

## **EDUCATION**

11. Have you received a U.S. High School diploma? \_\_\_\_\_ G.E.D.? \_\_\_\_\_ Or passed the High School proficiency examination? \_\_\_\_\_
12. Do you have any college credits?  
Credits: \_\_\_\_\_ Degrees: \_\_\_\_\_ Majors: \_\_\_\_\_  
Which Colleges: \_\_\_\_\_
13. Have you ever been suspended or expelled from any high school or post-secondary school(s)?

## **EMPLOYMENT HISTORY**

14. Do you have any reason to be concerned about an investigation into your job history?
15. Are you currently employed? \_\_\_\_\_ Where? \_\_\_\_\_  
How long? \_\_\_\_\_  
If unemployed, how long? \_\_\_\_\_ When were you last employed? \_\_\_\_\_  
Where? \_\_\_\_\_ Why did you leave? \_\_\_\_\_
16. Did you intentionally omit any employment (including part-time, temporary or voluntary) from the background package you submitted to us?
17. Are the dates of employment for each job listed in your background package true and accurate to the best of your knowledge?
18. Have you stated the true and complete reasons for leaving each of your jobs?
19. Have you ever been fired from a job for any reason?
20. Have you ever been asked or forced to resign from a job?
21. Have you ever left a job to avoid being fired?
22. Did you ever falsify your hours on a time sheet?
23. Have you ever been in an argument with co-workers or supervisors in which you either:  
Raised your voice in anger? \_\_\_\_\_ Struck someone? \_\_\_\_\_ Walked off the job?
24. Have you ever received any personnel rating or evaluation that was below standard or needed improvement?
25. Have you ever been accused of misconduct or had a complaint made about you, or your work performance, at any place of employment?
26. Did an employer ever suspect or accuse you of dishonesty?
27. Have you ever been disciplined by an employer? (Verbal or written reprimand, suspension, etc.)
28. Did you ever violate a work rule which would have resulted in discipline or termination if it had been discovered?
29. Will any of your current or past employers give you an unfavorable recommendation?
30. In the past year, how many times have you been late to work? \_\_\_\_\_



**EMPLOYMENT HISTORY (Continued)**

- 31. Have you ever received a verbal or written warning from an employer concerning tardiness?
- 32. In the past year, how many unscheduled absences did you have from work? \_\_\_\_\_
- 33. Have you ever received a verbal or written warning from an employer concerning absenteeism?
- 34. Is anyone likely to report derogatory information about your work performance?
- 35. Have you ever received unemployment compensation?
- 36. Have you ever taken money, or anything else of value, from a place where you worked?
- 37. Have you ever given free merchandise or under rung a sale for yourself, a friend or a relative?

**LAW ENFORCEMENT AGENCIES**

- 38. Have you ever worked for this or any other law enforcement agency in any capacity?
- 39. Have you ever previously applied to this agency, or any other law enforcement agency, for any type of job?  
If yes, what other agencies, what year and where are you in the hiring process?  
\_\_\_\_\_  
\_\_\_\_\_
- 40. Have you ever been rejected by this or any other law enforcement agency for any reason?
- 41. Have you ever successfully completed a law enforcement or corrections academy?  
Where? \_\_\_\_\_ What year? \_\_\_\_\_
- 42. Have you ever been terminated, resigned from, failed or dropped out of a law enforcement or corrections academy?

**MILITARY SERVICE**

- 43. Have you registered with Selective Service?
- 44. Were you ever turned down by any of the Armed Forces?
- 45. Have you ever served in the U.S. Military? A AR NG N NR MC CG AF  
(If No - skip to question #57)
- 46. Did you withhold any information which would have prevented you from joining the military?
- 47. How long did you serve in the military? \_\_\_\_\_ Top rank? \_\_\_\_\_  
Type of Discharge? \_\_\_\_\_
- 48. Did you ever leave the military for a period of time and then re-enlist?
- 49. What was your specialty in the military? \_\_\_\_\_
- 50. Were you ever the subject of any military investigation?

## **MILITARY SERVICE – continued**

51. While in the service, were you ever charged with a violation of the UCMJ (Uniform Code of Military Justice)?
- Court Martial  
Article 15  
Captain's Mast  
NJP
52. Were you ever formally disciplined?
53. Were you ever placed under military arrest?
54. Were you ever reduced in grade or rank?
55. Were you ever AWOL or on unauthorized leave?
56. While in the service, could you have re-enlisted if you wanted to?

## **LEGAL/CRIMINAL**

57. Would you have any reason to be concerned about an investigation into your honesty?
58. Have you ever been the plaintiff, defendant, petitioner or respondent in any civil court action?
59. Have you ever settled any civil suit out of court in which you, your insurance company or anyone else on your behalf was required to make a payment to another party?
60. Have you ever been fingerprinted or photographed by any law enforcement agency?  
If yes - for what purpose? \_\_\_\_\_
61. Have you ever been detained, questioned, held on suspicion or taken into custody by law enforcement officers for any reason other than minor traffic tickets?
62. Have you ever been charged with a crime?
63. Have you ever been arrested?
64. Have you ever been convicted of, or pled guilty to a crime?
65. Have you ever had a warrant issued for your arrest?
66. Are you currently under investigation by any law enforcement agency concerning any alleged violation of the law?
67. Have you ever been with someone when they committed a crime?
68. Have you ever falsified an income tax form?
69. Have you ever falsified an insurance claim?
70. Have you ever collected unemployment or welfare benefits (including food stamps) when you were not entitled?
71. Since you were 18 years old, have you ever shoplifted anything?
72. Have you ever stolen a motor vehicle or gone for a joy ride?

**LEGAL/CRIMINAL (Continued)**

73. Have you ever damaged or destroyed any property or committed any act of malicious mischief?
74. Have you ever tortured or abused an animal or been present when others did?
75. Were you ever required to appear before a juvenile court for an act which would have been a crime if committed by an adult?
76. Have you ever been reported to a law enforcement agency as a missing person or a runaway?
77. What is the most serious undetected crime you have been involved in? \_\_\_\_\_
78. Have you ever contemplated or attempted suicide?
79. Have you ever committed, attempted to commit, or made plans to commit: (Answers required.)  
Vehicle theft or tampering?  
Arson?  
Burglary?  
Robbery?  
Murder?  
Rape?  
Any Hate crime?  
Obtain or use a false ID?  
Perjury?
80. Have you ever forged a check or any legal document?
81. Have you ever fraudulently used someone else's credit card?
82. Have you ever made an obscene phone call?
83. Have you ever followed, called repeatedly, or otherwise harassed or bothered someone who objected to your doing so?
84. Have you ever sold or purchased any property you believed might have been stolen?
85. Have you ever been involved in a violent incident such as a shooting, knifing or fight, where someone was or could have been, seriously injured or killed?
86. Have you ever carried on your person, or in a vehicle, any weapon for protection?
87. Have you ever carried an illegal weapon?
88. Have you ever used a weapon against someone?
89. Have you ever attempted to use a weapon against someone?
90. Have you ever caused the death of anyone?
91. Have any members of your family ever been arrested or been involved in any illegal activity?
92. Do you have any friends or associates you suspect might be involved in any illegal activity?
93. Has anyone who has ever lived in your household been involved in any illegal activity?
94. Have you ever been a member of a street gang, attended a gathering of any street gang, or participated in any gang activity?
95. Has any member of your family ever been a member of, or been associated with a member of a street gang?

**LEGAL/CRIMINAL (Continued)**

96. Do you have any tattoos?  
If yes - what are they and where are they located?
- 
97. Have you ever committed, attempted to commit, or made plans to commit any sexual crime?
98. Did you ever sneak around as a peeping tom for sexual excitement?
99. Have you ever been involved in any act of indecent exposure?
100. Have you ever forced anyone to have sexual contact with you?
101. Have you ever solicited for, or paid for, any sexual acts?
102. Have you ever received any type of payment for any sexual acts?
103. Since you were 18, have you ever had sexual contact with a child or anyone under the age of 18?
104. Have you ever bought, sold, traded, possessed or taken pictures of nude children?
105. Have you ever engaged in sexual activities with a pet or an animal?
106. Have you ever had sexual contact with a dead person?

**DOMESTIC VIOLENCE**

107. Have you ever used physical violence towards a lover or ex-lover?
108. Have you ever caused a lover or ex-lover to fear you or feel threatened?
109. Have you ever been contacted by a law enforcement agency regarding a family disturbance?
110. Have you ever been the subject of a restraining order?

**DRUGS/NARCOTICS/ALCOHOL**

111. Would you have any reason to be concerned about an investigation into your illegal use of drugs?
112. What type of illegal drugs or narcotics have you used or experimented with? (If No Use, enter

NA in other fields.)

<u>Type of Drug</u>	<u>Yes/No</u>	<u>Year First Used</u>	<u>Year Last Used</u>	<u>Total Amount Used</u>
Marijuana		_____	_____	_____
Hashish/Hashish Oil		_____	_____	_____
Cocaine (coke, flake, snow)		_____	_____	_____
Crack, Rock, Ice		_____	_____	_____
Amphetamines (cross tops whites, bennies, uppers)		_____	_____	_____
Methamphetamines (speed, crank, crystal)		_____	_____	_____

**DRUGS/NARCOTICS/ALCOHOL (Continued)**

	<u>First Used</u>	<u>Last Used</u>	<u>Amount Used</u>
Barbiturates (depressant, downers, reds, quaaludes)	_____	_____	_____
PCP (shermes, angel dust)	_____	_____	_____
LSD (acid)	_____	_____	_____
Mescaline/Peyote	_____	_____	_____
Psilocybin (mushrooms)	_____	_____	_____
Inhalants (glue/other volatile substance)	_____	_____	_____
Opiates/Heroin (horse, smack)	_____	_____	_____
Steroids	_____	_____	_____
Non-prescribed drugs	_____	_____	_____
Designer drugs	_____	_____	_____

113. Where did you get the drugs? \_\_\_\_\_
114. How did you use them? \_\_\_\_\_
115. Have you ever misused or abused any prescription drug?
116. Other than by a licensed medical person, have you or anyone else ever injected anything into your body?
117. Have you ever sold or supplied illegal drugs to anyone?
118. Have you ever purchased any illegal drugs?  
How many times? \_\_\_\_\_ What? \_\_\_\_\_ Amount purchased? \_\_\_\_\_
119. Have you ever grown or cultivated marijuana?
120. Have you ever been involved in the manufacture or production of any illegal drugs?
121. Have you ever acted as a go between or done a favor for a friend by becoming involved in any illegal drugs?
122. Have you ever told anyone where he or she could purchase illegal drugs?
123. Have you ever worked under the influence of illegal drugs?
124. Have you ever bought, sold or supplied illegal drugs at work?
125. Has any member of your family used drugs or been involved in any illegal drug activity?
126. Has anyone who has ever lived in your household used drugs or been involved in any illegal drug activity?
127. Have you ever had an ex-spouse, significant other or roommate who used illegal drugs or was involved in any illegal drug activity?
128. Do you presently associate with anyone you suspect uses drugs or are involved in any illegal drug activity?
129. Have you knowingly allowed anyone to possess or use any illegal drugs in your home or vehicle?

**DRUGS/NARCOTICS/ALCOHOL (Continued)**

130. When was the last time you were present when illegal drugs were being used?  
Month/Year \_\_\_\_\_ Circumstances \_\_\_\_\_
131. How do you feel about others using marijuana or illegal drugs? \_\_\_\_\_
132. If employed as a Corrections or Patrol Deputy, what would you do if you discovered a family member or friend using illegal drugs? \_\_\_\_\_
133. Do you drink alcoholic beverages?  
\_\_\_\_\_ Never drank alcoholic beverages.  
\_\_\_\_\_ Stopped drinking alcoholic beverages in \_\_\_\_\_
134. How much alcohol do you consume in a week? \_\_\_\_\_ In a month? \_\_\_\_\_
135. Have your drinking habits ever caused you personal or professional problems?
136. When was the last time you were drunk? \_\_\_\_\_
137. How many times have you been drunk in the past 6 months? \_\_\_\_\_ Past year? \_\_\_\_\_
138. How would you describe your present drinking habits? \_\_\_\_\_
139. When was the last time you drove a motor vehicle while under the influence of alcohol, or some type of illegal drug, when you could have been arrested, had you been stopped? \_\_\_\_\_

**ATTITUDE**

140. How would you describe your temper? \_\_\_\_\_
141. Is anyone likely to report you have problems with your temper?
142. When was the last time you lost control of your temper? \_\_\_\_\_
143. When was the last time you were angry? \_\_\_\_\_
144. Have you ever damaged or destroyed property in anger?
145. Have you ever struck, hit, slapped, punched or kicked anyone in anger for any reason?
146. When was your last fight? \_\_\_\_\_ How many in the past 2 years? \_\_\_\_\_
147. Have you ever disciplined a child in such a way it resulted in injury or bruising?
148. What is your strongest prejudice? \_\_\_\_\_
149. Do you feel your prejudices or biases will influence your judgement?
150. Have you ever discriminated against anyone?
151. Have you ever sexually harassed anyone?
152. Have you ever been accused of discriminating or harassing anyone?

## **DRIVING RECORD**

153. Do you have a valid Colorado driver ' s license?
154. Have you ever applied for a license under a different name?
155. Have you ever had a license issued in another State? Where? \_\_\_\_\_
156. Other than parking tickets, how many citations (moving violations, equipment violation, etc.) have you had in the last 5 years? \_\_\_\_\_
157. Other than a parking ticket, when was your last citation? \_\_\_\_\_
158. Have you ever had a failure to appear or pay on a ticket?
159. Have you ever had a ticket go to a warrant?
160. How many accidents have you been involved in as a driver since you started driving? \_\_\_\_\_  
When did they occur? \_\_\_\_\_ Your fault \_\_\_\_\_ Their fault \_\_\_\_\_
161. Has your driver's license ever been suspended, revoked, restricted or placed on probation?  
When? \_\_\_\_\_
162. Do you presently have the required insurance on all the vehicles you drive?
163. Has there ever been a time you owned or drove a vehicle and did not have the legally required insurance?  
When and Why? \_\_\_\_\_
164. Has your automobile insurance ever been refused or canceled?
165. Have you ever caused the death or serious injury of anyone by your operation or a motor vehicle?
166. Have you ever been involved in an accident you failed to report to either the police or the other party?
167. Do you have any outstanding citations or parking tickets?

## **FINANCIAL**

168. Are any of your accounts or charge cards past due right now?
169. Have you ever had any debts turned over to a collection agency?
170. Have you ever had anything repossessed, voluntarily or involuntarily?
171. Have you ever filed fo bankruptcy?  
Chapter 7 \_\_\_\_\_ Chapter 11 \_\_\_\_\_ Chapter 13 \_\_\_\_\_
172. Have you ever avoided paying rent, or any lawful debts, by moving?
173. Have you ever been late in paying your taxes?
174. Have you ever been investigated for filing a false return?
175. Have you ever failed to file a tax return?
176. Have you ever failed to pay, or been late repaying, a student loan?

**FINANCIAL- continued**

- 177. Have you ever failed to provide financial support for a child, ex-spouse or any person whom you are legally responsible?
- 178. Have you ever been late or behind in making any support payments?
- 179. Have you ever had a check bounce? When was the last time? \_\_\_\_\_
- 180. Have you ever-borrowed money to gamble with or to pay a gambling debt?
- 181. What is the most you ever lost gambling? \_\_\_\_\_ Won gambling? \_\_\_\_\_

**SECURITY MATTERS**

- 182. Are you now, or have you ever been, a member or supporter of any organization that advocates or supports the use of force or fear to deny anyone of their Constitutional rights?
- 183. Have you ever given confidential information to anyone?
- 184. Have you ever participated in a riot, illegal protest, illegal strike, illegal demonstration or any similar activity?
- 185. Have you ever participated in the use or manufacture of explosive devices or firebombs?

**THE JOB**

- 186. Do you object to any of the following: (Answer Required.)  
Wearing a uniform?  
Carrying or using a firearm?  
Complying with Department grooming standards?  
Working overtime, any shift, weekends and holidays?  
Working with or for anyone regardless of their ethnic, racial, religious or sexually oriented background?
- 187. How do you feel about the responsibility of carrying a gun as a peace officer?  
\_\_\_\_\_
- 188. Could you use a gun to defend your life, or the life of someone else, even if it meant taking a life?

**MISCELLANEOUS**

- 189. Do you currently participate in any physical fitness activities?  

<u>Activity</u>	<u>Times per week</u>	<u>Duration (hours, distance, etc.)</u>
_____		
- 190. Other than as a job applicant, have you ever been requested to take a polygraph examination by any law enforcement agency? What agency, when and why? \_\_\_\_\_
- 191. Is there anything in your background you have not been asked that we should know about before considering you for this job? (If Yes - Explain on back of this page)
- 192. Do you have any questions or further information to add? \_\_\_\_\_

---

Signature

Date



**DO NOT COMPLETE THE BOX BELOW**

193. Did you get enough sleep last night? How many hours?
194. Have you done anything to attempt to defeat this test?
195. Do you consider yourself a truthful and honest person?
196. Do you feel you have a high degree of integrity?
197. On a scale from 1 to 100, how would you rate yourself, as far as truth, honesty and integrity? \_\_\_\_\_%